

Job Title: Basketball Coach

Job Level: Front Line

**Responsible To**: Programme Supervisor

**Direct Reports:** None

Place of Work: Based at (insert venue) but expected to travel to other venues as and when

required.

# Purpose of the Job

To provide instruction of Basketball to all age groups and sectors of the community and oversee fellow coaches

## **Job Summary:**

The Basketball Coach will lead and provide instruction to customers booked on to the Trust's Basketball lessons in accordance with the set programme and awards scheme, including administrative duties such as class registers. The Basketball Coach may be the lead coach on a Basketball lesson, overseeing fellow coaches and volunteers and able to coach to an entry-level competitive standard.

### **Key Responsibilities:**

- Instruct on the Basketball Programme at the Company's sports facilities.
- Lead the sessions and monitor and manage the coaches and instructors.
- Report poor performance / behaviours of other coaches.
- Support and help develop new coaches and volunteers
- Follow standards and structures for every Basketball lesson using the record of achievements as working documents.
- Report safeguarding disclosures / incidents to the Programme Supervisor and follow the SCT Safeguarding Procedure at all times.
- Ensure the Basketball programme encompasses entry level competitive standards.
- Correctly set up, dismantle, and store equipment in conjunction with operating procedures and health and safety guidelines.

- Maintain and supervise equipment used during the lesson programme, reporting any
  equipment faults to the line manager promptly.
- Ensure through the registration process that all participants are on the session registers
- To give constructive verbal feedback to all participants on an ongoing basis.
- Maintain good relations with customers, dealing with all enquiries and complaints, offering help and support in line with the Company's customer care policies.
- Regularly feedback to the line manager, including feedback and statistical information on the scheme.
- Contribute to the design and administration systems which support and enhance the operation of the Basketball programme.
- Carry out any other duties that are appropriate to the post.

# **Expected Behaviours**

#### **ICAN**

Our company culture is built on this ethos. Supporting, helping, offering excellent service to all customers, stakeholders, and colleagues.

## Inspiring

Approaches everything with energy, passion, empathy, and connection.

# **Excellent Communicator**

Articulates clearly and concisely, listens to others, and ensures that relevant information is shared across the organisation.

## Motivated

Is genuinely invested in the success of their team and organisation.

Motivates those around them.

### Self-aware

Understands that their behaviour and mood has an effect on others.

Promote a confident and safe environment