



**Person Specification**

**Job Title:** Community Programme Supervisor

**Responsible To:** Community Engagement Co-ordinator

**Direct Reports:** N/A

**Place of Work:** Various Community Settings and Venues

<b><u>STANDARD</u></b>	<b><u>ESSENTIAL/ DESIRABLE</u></b>	<b><u>MEASURED BY</u></b>
<b><u>Work Experience</u></b>		
Experience of working with children, families, and communities	Essential	Application / Interview
Experience of delivering activities, sports, and games.	Desirable	Application / Interview
Experience of planning, delivering, and reviewing activities and projects.	Essential	Application / Interview
Experience of producing accurate reports to management.	Desirable	Interview
<b><u>Knowledge/Training</u></b>		
Ability to work as part of a team.	Essential	Application / Interview
Knowledge and/or understanding of the various resilient communities of Sheffield.	Desirable	Application / Interview
Ability to analyse data and reports to produce improvement plans.	Essential	Application / Interview
Qualification in sports, games and/or activities (e.g., Sports Leadership, coaching)	Desirable	Application
Understanding of cultural sensitivities when working in and with communities	Essential	Interview
<b><u>Skills</u></b>		
Able to work various hours including evenings and weekends.	Essential	Application / Interview
Willingness to work occasional overtime.	Desirable	Interview
Enthusiasm and energy to deliver a quality programme of activities.	Essential	Interview



Evidence of reliability	Essential	Interview/Reference
Driving Licence	Desirable	Application
Able to think forward and innovate on what has come before.	Essential	Interview

**Please outline your experience and credentials, to fulfil this role, according to each aspect of the person specification. Cover Letters are encouraged.**