

Sheffield City Trust

Person Specification



Job Title: Ice Programme Supervisor

Selection Criteria:

CRITERIA	STANDARD	ESSENTIAL/ DESIRABLE	MEASURED BY
Knowledge	Experience of delivering and developing a coached activity programme for dry	Desirable	Interview
	Knowledge or experience with the organization and supervision of Skate UK classes	Essential	Interview
	Experience working with children from different age groups including those with special needs	Essential	Application
	Experience of managing staff, including recruitment, rota's, payroll, training and performance reviews	Desirable	Interview
	Experience working on present SCT systems in order to develop programmes (MRM, Learn 2, ME)	Essential	Interview
	Familiarity with Skate UK programme and guidelines	Essential	Application
Skills	Ability to lead a varied team of staff including administrators and coaches through strong and co-operative management	Desirable	Interview
	Excellent verbal and written communication skills	Essential	Interview
	Ability to work with internal and external customers to maximise the programmes offered to increase income and participation	Essential	Application
	IT skills, including Microsoft Office, MRM, Learn 2	Essential	Application

	Ability to propose and deliver successful programmes to ensure financial and KPI targets are achieved	Desirable	Interview
	Able to work and prioritise to objectives linking back to in line manager direction	Desirable	Interview